

Material Handler, 1st Shift

Do you want to join a growing company? Are you looking for a FUN and INNOVATIVE company? Do you thrive in an employee centered culture? If so, keep reading!

The Material Handler is responsible for loading, strapping down and moving parts to routed areas. The Material Handler will use a crane, forklift, and truck to transport parts in a safe and effective manner to protect the paint and machine surfaces.

ESSENTIAL DUTIES and RESPONSIBILITIES:

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. All duties to be performed according to the established standard and in compliance with all company policies and procedures while maintaining regular, prompt attendance and availability to work outside of the standard shift hours as needed:

| | % of Total Time |
|---|-----------------|
| • Transport parts between buildings or from vendor locations and unloads parts at correct location | 40% |
| • Use forklift and/or crane to load parts onto trucks/trailers and strap down to prevent shifting or damage in transit | 35% |
| • Follow computerized request system and oral/visual requests to prioritize needs and locate materials or parts to be moved | 10% |
| • Clean and organize work area, ensuring all straps and tie downs are in proper locations to avoid damage | 5% |
| • Complete daily safety inspections | 5% |
| • Complete preventive maintenance and keep work trucks neat and clean | 5% |

OTHER DUTIES (non-essential):

- Provides backup support to the Team Lead and Manufacturing Supervisor as necessary
- Trains associates that are new to the department
- Perform other work-related duties as assigned

EDUCATION AND EXPERIENCE QUALIFICATION REQUIREMENTS:

Education High School diploma or General Education Degree (GED)

Certifications

- Certified forklift and crane operator, or the ability to obtain certification
- Valid Driver's License
- Ability to pass DOT Medical Certification

PREFERRED QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education/Experience

- Experience in a manufacturing environment

Computer Skills

- Working knowledge of Microsoft Suite (Word and Excel), email systems, RiteTime, Ultipro and JDE
- Experience with manufacturing computer systems, including Design Review

BENEFITS:

Park Industries pays competitive wages and provides a generous employee benefit package. Benefits include medical, dental and vision, life insurance, paid vacation and holidays, short-term & long-term disability, and 401k.

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