

## Assembler, 2<sup>nd</sup> Shift

Contact: Human Resources

Apply Online at [www.parkindustries.com](http://www.parkindustries.com)

### JOB SUMMARY:

The Assembler is acquiring skills and knowledge of the assembly operation of Park Industries' equipment to ensure all assemblies and assembly processes are correct. The Assembler is responsible for diversified assembly, installation and service of a variety of 3 axis units with varied levels of complexity following prescribed routines or methods of assembly, installation or service. The Assembler is responsible for considerable adjusting, fitting and aligning to close tolerances and strict quality standards. This position works from drawings or specifications. They may plan assembly procedures, test and inspect/verify assembled units to comply with Park's high quality standards and is ready to ship to customer. They are acquiring the skills and knowledge to perform the pre assembly and final assembly operations required on Park Industries' equipment and anticipates and troubleshoots potential problems with the manufacturing process.

### ESSENTIAL DUTIES and RESPONSIBILITIES:

*Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. All duties to be performed according to the established standard and in compliance with all company policies and procedures while maintaining regular, prompt attendance and availability to work outside of the standard shift hours as needed:*

	% of Total Time
• Assembles the machine by drilling, tapping and mounting components according to the blueprints while ensuring that all components are fastened to specification and assembled within budgeted hours.	45%
• Positions components precisely and plumbs pneumatic and or hydraulic lines as required	10%
• Sets, adjusts and verifies 3 axis machine travels to ensure that the machine meets specifications	10%
• Positions necessary large parts utilizing the overhead crane	5%
• Verifies quality of parts at fitment and completes a Non Conformance Report (NCR) as necessary	5%
• Prepares work station and ensures cleanliness	5%
• Wipes, cleans, prepares and secures machine for shipment	5%
• Aligns, positions and adjusts close tolerance parts and gears	5%
• Lifts machine and components with crane and/or forklift to securely position the load on to the truck	5%
• Follows the Faro laser alignment procedures accordingly	5%

### OTHER DUTIES (non-essential):

- Perform other work-related duties as assigned

### EDUCATION AND EXPERIENCE QUALIFICATION REQUIREMENTS:

**Education** High School diploma or General Education Degree (GED)

**Experience** 0-2 years related experience and/or training; or the equivalent of education and experience

## **PREFERRED QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

### **Education/Experience**

- Experience in a manufacturing environment

### **Computer Skills**

- Working knowledge of email systems, RiteTime, UltiPro and JDE
- Experience with manufacturing computer systems, including Design Review