

Business Analyst-JDE

Contact: Human Resources

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POSITION SUMMARY

JDE Business Analyst is primarily responsible for the development and ongoing support of JDE. The JDE Business Analyst will provide everyday system support, lead/manage critical projects, work with user community to streamline business processes to create efficiencies, identify problems, and propose solutions.

ESSENTIAL FUNCTIONS

- Analyze, troubleshoot, and correct system problems in a minimal amount of time
- Assist in day-to-day operational support of the system including maintenance tasks and user support
- Partner with business units to understand their needs and create solutions that meet or exceed user expectations
- Create solutions that offer innovative design to enhance and streamline the overall business process
- Perform developer unit testing and execute a comprehensive system test prior to user testing
- Complete projects within established timelines, budget, and scope
- Gather, define, and document business requirements
- Communicate effectively by keeping direct management and user community in the loop on the work in progress by scheduling meetings, following up with the written summaries, and providing regular status updates
- Create and maintain process documentation
- Identify areas for process improvement, develop process improvement strategies, implement improvements, and document new processes
- Work collaboratively with the team to share the ideas, come up with the solutions, and contribute to the open environment
- Support all software requirements for the following departments
 - Finance/Accounting
 - Customer Service
 - Engineering
 - Manufacturing
 - Purchasing
 - Scheduling

QUALIFICATIONS

- Bachelor's degree in Computer Science/Information Technology
- Developer experience in JD Edwards software
- 5+ years of experience in JD Edwards
- 5+ years of experience in leading/driving technical projects
- Manufacturing industry experience is desirable
- Knowledge of relational databases and SQL is a plus
- EDI experience is a plus
- Ability to break down complicated tasks into simplified procedures for system users
- Self-motivated with the ability to work with minimum supervision as well as to be part of a team
- Good organizational and project management skills
- Strong analytical and problem solving skills

- Strong interpersonal and communication skills
- Have sound judgment, flexibility
- Proven experience in troubleshooting, testing and quality assurance techniques